



Central Jersey South Officials Association

BY-LAWS

ARTICLE I - MEMBERSHIP, QUALIFICATIONS:

Section 1.1. *Application:* Membership is obtained by application and acceptance. An applicant may apply as an associate member, a transfer member or a dual member pursuant to Article VII of the CONSTITUTION, "Membership". The application data that is required, and requested, is the responsibility of the Constitution committee and shall be approved by the general membership. Applicants should be at least 18 years of age or older.

Section 1.1-1. *Cadets* are first year applicants who are enrolled in the instructional programs of the Association and have met the requirements of the By -Laws, Article I, section 1.1. Cadet and/or untrained applicants must:

- a. Participate in a minimum of 75% of the mandatory instructional programs provided;
- b. Pass the required written examination with a passing grade of not less than 90%.
- c. Pass the Floor test that is designed and recommended by the Supervisor and presented to the membership for acceptance.
 1. NOTE: Cadets who have passed the written examination but have not passed the floor test shall be eligible for a total period of two years from the date of application to retest the floor requirements at subsequent floor test during the period of eligibility.
- d. All cadets are designated as "probationary" members for a period of not less than two years plus their cadet year.

Section 1.1-2. *Charter:* A chartered member is that associate member who has been in "good standing" for a period of three (3) consecutive years. Thereafter a charter member is eligible to vote on all Constitutional and By-Law matters of the Association. Section 1.1 -2 of Article I, these BY-Laws, shall be waived until and through 30 November 2005. Therefore any member who applies for membership shall be considered a CHARTER member of this Association until such date.

Section 1.2. *Length of Membership:* All members who have remained in "good standing" shall be entitled to all of the rights and privileges as afforded by the Constitution and By -Laws of the Association.

Section 1.3. *Lapsed Membership:* Anyone who has allowed his/her membership to lapse shall have the right to be reinstated as a member in "good standing" provided that;

- a. The member requests in writing to be reinstated;
- b. All delinquent dues, penalties and assessments that are outstanding are paid in full;
- c. And, a period of not greater than two (2) years has elapsed.

A reinstated member shall not be subject to take any prior written examinations or any floor tests. A reinstated member who's membership has lapsed for more than one year shall be designated a "probationary" member for one (1) year and shall be ineligible to vote for the duration of the probationary period.

Section 1.4. *Testing:* Every active member shall take a written examination issued at the first meeting after the conclusion of the Cadet program. Any member who fails to attain a passing grade of (90%) shall be required to attend a special meeting to be provided by the rules interpreter of the Association or an approved alternate.



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ARTICLE II - MEMBERSHIP, TRANSFERS & TEMPORARY:

Section 1.1. *Transfer:* An applicant who meets the qualifications and standards set by the Association and who can provide evidence of their skills and that he/she is not at jeopardy in their current Association/Board. An individual who is desirous of participating as a fully vested active member in the Association. Transfer members are accorded all of the rights and privileges of Associate members except, that, transfer members shall not be eligible to vote for a period of one year from the date of approval.

Section 1.2. *Temporary:* An applicant who has demonstrated officiating experience and credible certification at the Varsity level may be accepted as an active member of the Association with exception to Article I, Section 1.1-1 of the By-Laws, upon approval, for a period not to exceed one (1) year. All temporary applicants shall be on a case-by-case basis. Approval by the Executive Authority of a minimum of 80% is necessary to grant permanent active status, otherwise the action to grant permanent membership is annulled.

ARTICLE III - MEMBERS, DISCIPLINE:

Section 1.1. *Grounds:* A member may be disciplined for failure to comply with the Articles of the Constitution and By-Laws of the Association or any written regulation and guidelines, as Follows:

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| a. Willful disregard of the Constitution and By -Laws; | Probation/Suspension: |
| b. Failure to make current, all financial obligations; | Probation/Suspension/Removal: |
| c. <u>Confirmation of a grievance contrary to officiating;</u> | Probation/Suspension: |
| d. <u>Actions contrary to the best interest of basketball ;</u> | Suspension/Removal from Office: |

The probation and or suspension of any member are through the recommendation of the Executive Committee upon evidence and review.

Section 1.2. *Appeal:* A member who is charged, suspended or placed on probation shall have the right of appeal, in writing, to the Association Secretary, within fifteen (15) days of any notice of violation or decision rendered.

Section 1.3. *Hearing:* Any member who is charged with *any* violation shall have the right to a speedy hearing by the Executive Authority who is responsible to adjudicate the dispute. Any member may request to be heard by a panel of his/her peers prior to and/or a final Executive Committee decision upon written notice to the Secretary within fifteen (15) days of the receipt of "notice of violation". A panel of peers may not exceed three (3) regular members from the roster. Such findings and or recommendations, if any, shall be forwarded to the Executive Authority for consideration. The final decision shall always rest with the Executive Committee.

Section 1.4. *Notification:* Whenever a member is expelled, suspended, placed on probation or any decision is rendered that will impact his/her status, written notification shall be delivered to such member. All notifications will include the infraction, the decision, the remedy if any and, any restrictions that are imposed if any. A member shall maintain all rights of appeal or to a hearing

Section 1.5. *Complaints:* It shall be the procedure of this association to review all complaints and concerns that impact any official who is a member regardless of his/her officiating status. Such grievance from schools, leagues, spectators, the media, the NJSIAA or other interested parties prior to escalating this issue to other avenues of recourse, shall be the responsibility of this association.



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ARTICLE IV - OFFICERS, DISCIPLINE:

Section 1.1. *Grounds:* An officer shall be disciplined for failure to comply, in the same manner as outlined in Article III, et al, of the By-Laws of the Association. In addition an officer who is placed on probation shall have NO vote in matters of the Executive Authority. An officer who is suspended shall be replaced, at the request of the President, by a qualified member in good standing for not more than one year or until the end of the term, whichever comes first. An officer who is suspended shall never participate or vote in Executive Authority matters.

Section 1.1-2 *Recall:* An officer may be recalled on the recommendation of the standing Executive Authority and by an affirmative vote of 65%, plus one (1), of the general membership at a meeting that is noticed.

Section 1.2 *Hearing:* Any officer who is charged with "any" violation shall have the right to a speedy hearing by the Executive Authority who is charged in adjudicating the dispute. Any officer may request to be heard by a panel of his/her peers prior to a final Executive Authority decision. A panel of peers may not exceed three (3) regular members from the roster. Such findings and or recommendations, if any, shall be forwarded to the Executive Authority for consideration. The final decision shall always rest with the Executive Authority. An aggrieved officer shall NOT and may NOT be a part of any Executive Authority matters whenever charged.

ARTICLE V - CHAIRPERSONS, SUPERVISORS:

Section 1.1. *Duties:* Pursuant to Article V of the constitution, Duties of Officers, all supervisors and chairpersons serve at the pleasure of the President. Supervisors are held accountable pursuant to Article IX of the constitution, section 1.2. Chairpersons, at a minimum, must be prepared to address the membership of this organization at all regularly scheduled meeting with current reports, status and an overview of their program. The executive committee shall have the power to recommend additions, changes and the removal of items to an approved program pursuant to the members rights, Article VI II of the constitution, section 1.4.

Section 1.2. *Grounds for Discipline:* All Chairpersons and Supervisors shall be held accountable pursuant to Article III of the by-laws of this association.

ARTICLE VI - ASSIGNOR:

Section 1.1. *Duties:* The assignor shall accept all games from those schools that choose to be serviced by the association. The assignor shall dispense games pursuant to the guidelines as set forth by resolution, by the membership. All school assignments should be prepared well in advance of the anticipated starting date for basketball as is defined in the NJSIAA "rules and Regulation" manual. The assignor is responsible for calculating and then providing all member officials with an assessment, if applicable, prior to April 15th of each year.

Section 1.1-2. *Term of Office:* The assignor may be an elected position of this organization if there is a membership resolution to require such. In the absence of such a resolution the assignor may serve for a limited term of three (3) years. Subsequent to the completion of a three (3) year term the assignor must be reappointed and approved by the membership at a duly notified "business" meeting of this association.

Section 1.1-3. *Vacancy:* In the case of a vacancy in the position of assignor, the executive committee may make a recommendation to the membership pursuant to Article IV, section 1.7 of the constitution.

Section 1.2. *Grounds for Discipline:* The failure to comply with the established authority and or their affiliates of this association or for conduct conclusively to be to the contrary to the best interest of basketball. An assignor may be placed on probation or suspension from his/her position for not more than one (1) year and or may be removed pursuant to Article III of the by-laws.



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ARTICLE VII - FEES:

Section 1.1. The Association shall determine all fees, fines and other charges in addition to the annual membership dues at the annual business meeting. The initial member dues shall be set at not less than \$30.00 annually. Subsequent to approval, a list of all charges will be published for distribution.

ARTICLE VIII - RULES of GOVERNANCE:

Section 1.1. *Quorum:* In order to transact the "business" of the Association, 50% of the members must be present.

ARTICLE IX - AMENDMENTS:

Section 1.1. The By-Laws of this Association may be amended, added to, or repealed by a two-thirds (67%) plus one (1) affirmative vote by the Charter members who are eligible to vote at a general meeting so noticed.

Section 1.2. NOTICE of such meetings to amend shall be the responsibility of the Secretary and shall be sent Fifteen (15) days prior to the general meeting. The meeting notice shall include the proposal(s), the date, the time and the location of the general meeting.

